



Giving Tree Grant Cycle Opening January 10, 2010

Twin Lakes Community Foundation (TLCF), an affiliate office of Arkansas Community Foundation (ARCF), announces the Fiscal Year 2010 Giving Tree grant cycle beginning January 10. Deadline for applications is **February 15**. Grant recipients will be announced no later than April 30.

Any IRS 501(c)(3) public charity, public school, government, church or hospital in Baxter, Marion, Fulton or Izard County is eligible. Other applicants may be considered if the project has a clear charitable purpose for the public benefit. Grants are not made to individuals.

Giving Tree grants are made annually through a competitive grant process through ARCF's central office and each of its 27 local affiliate offices. Visit www.arcf.org to learn more about ARCF and its statewide network of affiliate offices.

If your organization provides services within an ARCF affiliate area, you are eligible to apply. If you are applying in more than one affiliate area, you may complete this application once and follow the submission guidelines on the "Giving Tree Grant Proposal Cover Page" for each local affiliate office to which you are applying. Each local affiliate office considers grants for projects *occurring only* in its defined geographic area.

Grants by the Twin Lakes Community Foundation will be made for projects that will make a lasting difference in the quality of life in our community and that strive to anticipate the changing needs of the Twin Lakes area. In selecting projects for the award of a grant, preference will be given to projects that are permanent in nature, can be used or enjoyed by a number of people and do not duplicate other efforts. The areas eligible for grants are: Education, Arts and Culture, Environment, Health and Human Service, Community Progress, Enhancement, Civic Affairs, Preservation and Conservation.

Twin Lakes Community Foundation was established in 2002 to achieve a two-fold mission:

1. To be the Baxter, Marion, Fulton and Izard County contact for local community philanthropy through ARCF and
2. To develop endowment funds from local sources to serve local grantmaking.

Arkansas Community Foundation has the capacity to engage communities in a thoughtful exploration of critical issues and can help assemble the resources to implement solutions. Arkansas's statewide community foundation has more than \$120 million in assets and has provided more than \$70 million in grants since it began operation in 1976. Contributions to ARCF, its funds and any of the 27 local affiliate offices are fully tax deductible.

Twin Lakes Community Foundation Giving Tree Grant Criteria

1. Any IRS 501(c)(3) public charity, public school, government, church, or hospital in Baxter, Marion, Fulton or Izard County is eligible. Other applicants may be considered if the project has a clear charitable purpose for the public benefit. Grants are not made to individuals.
2. Applications must be received or postmarked by February 15. **If this date falls on a weekend or postal holiday, the submission deadline is extended to the next business day.** No further exceptions.
3. All information requested must be included or the proposal will not be considered.
4. Handwritten proposals will not be considered.
5. The following factors are considered, although not exclusively, in reviewing proposals:
 - Potential benefit to the particular population served and to the community as a whole
 - Capacity of the organization to achieve the results outlined in the proposal
 - Likelihood for success, including adequacy of objectives, methods, budget, & time frame
 - Evidence of a plan for evaluating the success of the project or program
 - Proposals that have the promise of sustainability beyond the period of the grant
 - Evidence of cooperation or collaboration with other organizations working in the same field
 - Proposals that include evidence of local financial support (including but not limited to in-kind support) and the likelihood of future support for the project or program
 - The innovation and creative approach manifested in the proposal
6. Each request is considered on its own merit. However, the following are generally not considered:
 - Support for annual fund raising campaigns
 - Support for capital campaigns
 - Projects that address sectarian religious purposes (faith-based organizations may apply for grants to be used to implement community-based programs)
 - Projects that are political in nature or have a political bias
 - Multi -year proposals
 - Scholarships or fellowships for formal education at any level

Grants will generally range from \$250 to \$2,000.

DEADLINE – FEBRUARY 15, 2010

Proposal must be received or postmarked by this date to be considered. If the date falls on a weekend or postal holiday, the submission deadline is extended to the next business day.

PROPOSAL NARRATIVE

Limit the proposal to no more than the cover page and three single sided 8 ½ X 11 narrative pages plus the required attachments listed below. The purpose of this application is to state what you plan, what you need, and not to overwhelm the application in words. Submit EITHER one original signed copy of the proposal and one electronic copy by email OR one original signed copy of the proposal and eight (8) photocopies to the address included in this application packet. Do not include extraneous materials not specifically requested. The narrative page(s) should include the following information as applicable:

1. **Background and rationale** (describe the challenge, need or opportunity to be addressed and why it was chosen, how the proposed concept was developed, who was involved in the planning)
2. **Description of proposal's concept** (describe what will take place, when it will happen, where it will happen, who will make it happen, who will participate, partnering organizations)
3. **Anticipated outcomes to be evaluated** (describe the changes or improvements you expect to occur, how the changes will address the situation described above; how you plan to determine if expected outcomes did actually occur; and how the change will be measured)
4. **Capacity of grantee** (brief history of the organization and how it and the project director are qualified to plan and to implement the proposal)
5. **Dissemination [if applicable]** (if the project could be replicated elsewhere in the state or region describe how the results will be shared at the close of the grant period)
6. **Sustainability [if applicable]** (describe how the program will be funded after the grant ends)

ATTACHMENTS

Attach the following items to your cover page and narrative:

- a. **Itemized project budget** (include a justification for items which may be questionable)
- b. **List of other project contributions** (describe cash or in-kind contributions received or expected from the community or other funding sources)
- c. **Copy of first page *only* of IRS 501(c)(3) letter of determination** or proof of status as tax-exempt organization such as a school, church, or government entity.
- d. **List of board of directors** with addresses, phone numbers and indicating diversity.

PLEASE NOTE: BOTH THE EXECUTIVE AND BOARD CHAIR MUST SIGN THE COVER PAGE.

Email, mail or deliver all grant proposals to:

Twin Lakes Community Foundation
P.O. Box 473
Mountain Home, AR 72654
Email: director@tlcf.info
Phone: 870-321-6130

Itemized Project Budget:

Category	\$ From ARCF	\$ From Grantee	\$ From Other*	\$Total
<i>Personnel: (Itemize each expense fully)</i>				
<i>Non-personnel: (Itemize each expense fully)</i>				
Totals				

* Please specify other sources by name